



*EQUITY AND EXCELLENCE FOR ALL STUDENTS*

## **NOTICE OF MEETING OF BOARD OF DIRECTORS**

Thursday, June 17, 2013 • 6:00 pm • Room: 7<sup>th</sup> Grade Room

### **OLD TOWN ACADEMY OFFICE – CONTACT INFO**

Tom Donahue, Executive Director

Caren Kamanski, Office Manager

PHONE/FAX: **619-574-6225/619-683-2096**

WEBSITE: **OLDTOWNACADEMY.ORG**

### **Old Town Academy K-8 Charter Governance Board**

- Mr. Chris Celentino, Chair
- Ms. Anna Sick, Secretary
  - Mr. Tom DeSanto
  - Mr. Hunter Hawkins
- Mrs Mireille DesRosiers-Kutchuk

**Instructions for Presentations to the Board by Members of the Community**

Old Town Academy K-8 Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members: [www.oldtownacademy.org](http://www.oldtownacademy.org)
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral communications” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.
5. Community members may request (“Community Member Agenda Request Form”) that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

**I. Preliminary**

A) Call to order. Meeting was called to order by the Board Chair at \_\_\_\_\_.

B) Roll Call

<b>Board Members: Name, Role</b>	<b>Present</b>	<b>Absent</b>
Mr. Chris Celentino, Chair		
Ms. Anna Sick, Secretary		
Mr. Tom DeSanto		
Mr. Hunter Hawkins		
Mrs Mireille DesRosiers-Kutchuk		
* * *		

<b>School Staff:</b>		
Thomas Donahue, Executive Director		
Caren Kamanski, Office Administrator		

C) Welcome and Introduction of Members by Board Chair. Overview of Responsibility of Governing Board, Meeting Procedures, Brown Act

**II. Consent Agenda – 5 minutes**

A) Approval of Minutes i. Minutes from prior Board meetings.

### **III. Communications – 15 minutes**

A) Oral Communications: Non-Agenda Items - Individuals who have submitted a Request to Speak Form will be allowed a three (3) minute presentation regarding non-agenda items. The oral communications segment of the meeting will not exceed 15 minutes. According to the California Public Meeting Laws (Brown Act), the Board will not respond or take action regarding public presentations. However, the Board may give direction to staff members following a presentation.

B) Board/Staff Discussion: Board and Staff discuss items of mutual interest

### **IV. Information Items**

A) Exec Director's Report. 30 min

- Results of 2013-2014 District Audit, Sections 1-39.
- Special Education: OTA joins San Diego Consortium
- Academic Programs & Classroom News: ST Math Training; Science and Computer Program Improvements; Robotics Program Improvements; K-8 Classroom Highlights; OTA Teacher Appreciation; End-of-Year Celebrations
- Character/Team Building Program. New for 2013-2014: (1) Character Strengths Report Card (Teacher/Student Evaluation of 7 Key Character Traits: Zest; Grit; Self-Control: Inter-Personal; Self-Control: Academic; Optimism; Gratitude; Social Intelligence; Curiosity. (2) Team Sports as Character Education: Individual Skills, Team Skills, Game Skills (3) Hiring of Athletic Director/Character Coach.
- Prop Z (Facilities Bond) Report: \$350,000 for San Diego Charter Schools
- 2120 San Diego Avenue Building Sale Update
- Summer Camp 2013: Offerings (Music, Languages, Art, Sports) + Separate Tennis & Jiu-Jitsu ; Long-term goals.
- Summer Automation Goals: Automate Lunch Ordering, Lottery Applications & Notification; Volunteer Committees Sign-up and Hours-Donated Tracking
- Neighborhood Advisory Committee: VA Center Construction Schedule Update
- Traffic Safety: School Zones Sign Changes, Curb Your Wheels Signs Added, Crosswalks repainted with diagonal stripes. Plans for new OTA Charter School Signs to increase driver awareness of school.

B) Treasurer's Report: Budget Overview: 2013-2014 Budget Outlook. 15 min.

C) Office Manager Report: 2013-2014 Lottery, Admissions and Enrollment Update; 2012-2013 ADA (Attendance): 10 min.

D) Board Committee Reports. 10 min.

OTA Foundation Report: Gala Fundraising

## **V. Action Items**

1. Approval of 2013-2014 Academic Calendar
2. Approval of Teachers 401 plan contract.
3. Approval of Resolution to allow OTA to accept one-day independent contracts (vs min 3 day standard for charters)
4. Approval of EPA (equal protection act) Resolution --required to ensure OTA gets deferred money back under Prop 30)
5. Approval of Mandatory Cyber Safety Parent Education Orientation for all 2013-2014 Returning Families. Visit: [OldTownAcademy.org/CyberSafety](http://OldTownAcademy.org/CyberSafety)
6. Approval of Clarifying resolution for charter school capital loan
7. Approval of a Policy on School Fees (per new state requirement)
8. Approval of 2013-2014 Budget.
9. Approval of Resolution Acknowledging New OTA Foundation Officers
10. Closed session for committee to deliver report on investigation.