



EQUITY AND EXCELLENCE FOR ALL STUDENTS

NOTICE OF MEETING OF BOARD OF DIRECTORS

Thursday, June 5, 2014 • 7:00 pm • Room: 7th Grade Room

Old Town Academy K-8 Charter Governance Board

- Mr. Chris Celentino, Chair
- Ms. Anna Sick, Secretary
 - Mr. Tom DeSanto
 - Mr. Hunter Hawkins
- Mrs Mireille DesRosiers-Kutchuk

OLD TOWN ACADEMY OFFICE – CONTACT INFO

Tom Donahue, Executive Director

Caren Kamanski, Office Manager

School Phone/FAX: 619-574-6225/619-683-2096 • **School Website:** OLDTOWNACADEMY.ORG

Instructions for Presentations to the Board by Members of the Community

Old Town Academy K-8 Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

1. Agendas are available to all community members: www.oldtownacademy.org
2. “Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”
3. “Oral communications” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.
4. With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.
5. Community members may request (“Community Member Agenda Request Form”) that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

I. Preliminary

A) Call to order. Meeting was called to order by the Board Chair at _____.

B) Roll Call

Board Members: Name, Role	Present	Absent
Mr. Chris Celentino, Chair		
Ms. Anna Sick, Secretary		
Mr. Tom DeSanto		
Mr. Hunter Hawkins		
Mrs Mireille DesRosiers-Kutchuk		
* * *		

School Staff:		
Thomas Donahue, Executive Director		
Caren Kamanski, Office Administrator		

C) Welcome and Introduction of Members by Board Chair. Overview of Responsibility of Governing Board, Meeting Procedures, Brown Act

II. Consent Agenda – 5 minutes

A) Approval of Minutes

- i. Minutes from prior Board meetings.

III. Communications – 15 minutes

A) Oral Communications: Non-Agenda Items - Individuals who have submitted a Request to Speak Form will be allowed a three (3) minute presentation regarding non-agenda items. The oral communications segment of the meeting will not exceed 15 minutes. According to the California Public Meeting Laws (Brown Act), the Board will not respond or take action regarding public presentations. However, the Board may give direction to staff members following a presentation.

B) Board/Staff Discussion: Board and Staff discuss items of mutual interest

IV. Information Items

A) Exec Director's Report

- Testing/Assessment Update:
 - MAP Test Results
 - “Smarter Balanced” Practice Test Report
- iPad “Learning Worlds” in the Classroom Update.
 - Preview of **New Learning Apps for iPads**: Early Reading, Math, Programming/Robotics, Foreign Language, History/Civics, Music, and Science.
 - 4 iPads now dedicated permanently to every classroom. .
- Update on Board-Approved Plan to Adopt Common Core Standards:
 - Teacher Training
 - Curriculum Update Plan.
- Cyberbullying/Cybersafety report (new games affecting children as low as grade 2)
 - Minecraft, pros and cons; Minecraft Bullying over multiplayer version
 - Clash of Clans problems with online Multiplayer version
- LCAP (Local Control Accountability Plan) Report
 - Parent-Student Surveys
 - MAP results
 - LCAP Overview Due June 30
- Prop Z (Facilities Bond) Report:
 - Presentation of Architect’s Plan for 500 student K-8 campus
- Campus Purchase Project Update:
 - Sale of 2120 Building and Parking Lot Parcel to Acre Corporation is cancelled.
 - Plans to purchase new building for 2015-2016
- VA Aspire Center update:
 - 911 Calls
 - Neighborhood Advisory Committee meetings,
 - School Safety and Notification Plan
- Report on our (4th) Audit of the Year: 2-Day Audit for Federally Funded PCSGP (Public Charter School Grant Program)

B) Treasurer's Report: 30 min

- OTA Financial Report Through April.

C) OTA Foundation Representative: 15 min.

- Wine & Dine Fundraiser Report.
- Volunteer Recruiting Report: Cygnet Theater; Friday Coffees; Wine & Cheese?

D) Office Manager Report: 15 min

- Open Enrollment Period/2014-2015 Lottery Update:
 - The 2014-2015 Open Enrollment Period closed March 14. **Lottery was held April 22.**
 - 2014-2015 K-8 Wait List report.
- Third Quarter Attendance/ADA Report:
 - Average Daily Attendance Stats

V. Action Items

1. Approve Spending Purchases from OTA Financial Report/s.
2. Resolutions Thanking: Wine & Dine Donors; CSCD for \$2000 OTA Videography Dissemination Grant.
3. Approve 2014-2015 Budget
4. Approve 2014-2015 Yearly Calendar
5. Submit Form 700 (Conflict of Interest) for all Board Members for 2013-2014.
6. Authorize construction of Second Classroom Kindergarten, Computer Lab, Playground/Fence Renovations for 2014-2015 and solicitation of bids
7. Authorize acceptance of SDUSD Prop 39 offer of 11 classrooms (SDUSD asking for material revision of charter petition)
8. Formation of Sub-committee for Executive Director Review & Salary
9. Cancel Accounting/Back Office contract with Charterworks (contract expires June 30 2014)
10. Schedule Visit/Schedule Follow-up Special Board Meeting in June to Approve Offer to Join TVLC (charter school maintenance organization).
11. Formation of Sub-committee for Executive Director Review & Salary

VI. Closed Session:

- Personnel Report
- Approve Staff Bonuses