



*Equity and Excellence for All Students*

**Old Town Academy K-8 Charter Site Council  
a Tri-Valley Learning Corporation School**

**Agenda**

**OTA SITE COUNCIL BOARD MEETING**

**Wednesday, May 27, 2015 7:00 pm**

"In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Tri-Valley Learning Corporation at (925) 443-1690 ext. 2203. Notification must be given forty-eight (48) hours prior meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title 2)."

**OTA Site Council Members**

|                                 |           |
|---------------------------------|-----------|
| Mr. Chris Celentino             | Chair     |
| Ms. Anna Sick                   | Secretary |
| Mr. Hunter Hawkins              | Member    |
| Mrs Mireille DesRosiers-Kutchuk | Member    |
| Dr. Carleton Lincoln            | Member    |

**Tri-Valley Learning Corporation Board Members**

|                 |                |
|-----------------|----------------|
| Tim Hall        | President      |
| Scott Lessard   | Vice President |
| John Zukoski    | Treasurer      |
| Dick Corso      | Secretary      |
| Umashankar Meda | Member         |
| Hana Colbert    | Member         |
| Dave Goulart    | Member         |

MAY 27, 2015, 7 p.m.

## **1. Call to Order & Flag Salute**

## **2. Public Comments/Correspondence**

Under this item, the public is invited to address the Site Council regarding items that are not on tonight's agenda. Speakers are limited to three minutes each. The Site Council is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of TriValley Learning Corporation or its member school, Old Town Academy, the Site Council encourages the speaker to utilize the organizations' written complaint procedures to pursue the matter. The public will have an opportunity to comment on all agenda items as those items are heard this evening.

## **3. Site Council Members Comments/Correspondence**

## **4. Discussion/Action Items**

a. Trailing Motion from February 2015 Meeting to Appoint Two OTA Parents to Site Council until Fall Site Council Elections: Ken Morris (former OTA Foundation President) and Ryan Callan (former OTA Treasurer and TVLC Sub-committee Member)

b. Setting and Posting of Site Council Meeting Schedule for end of year meeting:

June 25, 2015, 7 p.m.

Other Site Council meetings previously approved are suspended.

c. Formation of Principal Search Committee ("PSC") -- Formation and Timetable (MOU May 1, 2015 date pushed to July 1, 2015) -- Appointment (two parents, two teachers, one Site Council Member) and delegation as Committee. Bill Batchelor / Derek Austin to present search outline/best practices materials, proposed advertisements, and develop weekly meeting schedule for PSC. Copy of executed MOU attached.

d. OTA Site Council - Discuss the role of the Site Council, and update on the transition, including other key aspects of the MOU (copy of execute MOU attached).

e. Appointment of OTA Site Council Member as OTA Representative to TriValley Board -- subject to TVLC Board confirmation at TVLC Board Meeting on May 28, 2015.

f. Approval and Adoption of LCAP report (as distributed in advance, and attached)

## 5. Discussion Items

a. TVLC CEO's Report (10 minutes) -- Bill Batchelor: Discuss the role of the Site Council, and update on the transition, including other key aspects of the MOU (copy of executed MOU attached).

b. Exec Director's Report (10 minutes) -- Tom Donahue, to include at least the following:

- Academic and Testing Update
- SDUSD Audit Review and Dissemination/Discussion of Report
- LCAP Report
- Prop Z Update
- Campus Renovations
- Staff Salaries
- Possible New/Additional Campus
- SDUSD Charter Petition Renewal Timeline - and staffing to accomplish same
- Staffing Update(s), if any.

c. Treasurer's Report: -- 5 minutes. Treasurer to present for final approval the TriValley/OTA budget that was initially approved last June 2014, distributed in advance

d. OTA Foundation / Gala Report - 5 minutes. Kuan Collins

## 6. Consent Calendar -- 5 minutes

a. Approval of Minutes

1. Minutes from prior Board / Site Council meetings. Prior to meeting, the following items were distributed:

a. February 12, 2015 Site Council Minutes (w/no attachments) -- draft minutes themselves attached;

b. June 30, 2014 Board Minutes w/ three attachments: 2014-2015 Initial Budget, LCAP report and TVLC Sub-committee resolution (all attached)

b. Warrants 2-11-15 to 4-22-15 (attached)

c. Ratification of 2013-2014 Director, Officer and Management Actions

## 7. Adjournment