



*Equity and Excellence for All Students*

# **Old Town Academy K-8 Charter School Board**

## **Regular Meeting Agenda**

### **MEETING LOCATION**

**2120 San Diego Avenue, San Diego, CA 92110**

**NOTE: MEETING WILL BE LIVE BROADCAST**

**Follow us on Twitter @oldtownacademy**

**Wednesday, April 20, 2016**

**7:00 p.m. PDT**

"In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Old Town Academy at (619) 574-6225. Notification must be given forty-eight (48) hours prior meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title 2)."

## OTA Board Members

<b>Mr. David Cain</b>	<b>Member</b>
<b>Mr. Ryan Callan</b>	<b>Member</b>
<b>Mr. Chris Celentino</b>	<b>Chair, President</b>
<b>Mrs. Mireille DesRosiers-Kutchuk</b>	<b>Member</b>
<b>Dr. Trevor Wayne Garb</b>	<b>Member</b>
<b>Ms. Sandra Gartland</b>	<b>Member</b>
<b>Dr. Kenneth Morris</b>	<b>Member, Vice President</b>
<b>Mr. Kevin Olenick</b>	<b>Member</b>
<b>Ms. Anna Sick</b>	<b>Member, Secretary</b>

### Instructions for Presentations to the Board by Members of the Community

Old Town Academy K-8 Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

“Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

“Oral communications” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.

With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.

Community members may request (“Community Member Agenda Request Form”) that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

## Agenda – 4/20/16

1. **Call to Order - Pledge of Allegiance**
2. **Public Comment: Public Comments/Correspondence**

**Under this item, the public is invited to address the Old Town Academy Board regarding items that are not on this agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of Old Town Academy, the Board encourages the speaker to utilize the organizations' written complaint procedures to pursue the matter. The public will have an opportunity to comment on all agenda items as those items are heard this evening.**

### **Speaker Slips Required**

3. **Board Member Comments / Correspondence**
4. **Report – Welcome Newly Elected Board Members**
  - a. **Cathie Berlin**
  - b. **Sarah Ozeroff-Scott**
  - c. **James Gartland**
  - d. **Ryan Callan**
  - e. **Kenneth Morris**
5. **Action Item: Motion for Approval of Retention of Auditor Christy White for 2016-2017 school year (audit proposal distributed in advance on Tuesday, April 19, 2016)**
6. **Consent Agenda -- Approval of Minutes – Regular Meeting, March 15, 2016 (distributed in advance on Tuesday, April 19, 2016)**
7. **Action Items**
  - a. **Action Item: Motion to Approve LCAP for 2016-2017 – Recommendation from LCAP Sub-committee (proposed LCAP distributed Tuesday, April 19, 2016) (Anna Sick, LCAP Chair)**
  - b. **Action Item: Motion to Modify OTA Student-Parent Handbook in advance of 4/22/16 lottery (draft distributed in advance on Tuesday, April 19, 2016)**
  - c. **Action Item: Approve 3/11/16 to 4-15-16 Warrant listing (distributed in advance on Tuesday, April 19, 2016).**

- d. **Action Item: Motion to Respond to Auditor re: 2014-2015 audit, to form Sub-committee to review OTA Financial Policies and Procedures and OTA Policy and Procedures, with eye toward making necessary recommendations to both at May 2016 meeting, to involve new auditor and back-office provider in policy analysis, to create checks and balances within OTA administration, all for information of same to SDUSD in May 2016**
  - e. **Motion to Approve Board Elect Appointment Procedure and discussion of related timing, and shadow, issues related thereto**
  - f. **Motion to Approve Membership in Old Town Chamber of Commerce and to appoint Board and Staff Liaison to OTCC, to ensure participation in monthly OTCC meetings**
  - g. **Motion to Appoint and Delegate to Sub-committee the line of credit application with Union Bank**
- 8. Discussion Items Only -- No Action to be Taken:**
- a. **Board Report: Ken Morris and Chris Celentino meeting with SDUSD representatives Susan Park and Deidre Walsh on April 4, 2016**
  - b. **Attendance/Tardy and Work Contract Policies – discussion (Jon Centofranchi)**
  - c. **Principal’s Report: Jon Centofranchi**
  - d. **Teacher Liaison Report: Sarah Rock Cook**
  - e. **Office Manager's Report: Nathalie Hirsch**
  - f. **Girls Scout Project Update – Heidi Weaver**
  - g. **Eagle Scout Project Update – Chris Santos**
  - h. **OTA Foundation Update – Hanft**
    - i. **Flight to the Future Committee Report – Calderon**
    - ii. **Silent Auction Update**
- 9. Public Comment on Closed Session Items**
- 10. Closed Session –**
- a. **Conference with Legal Counsel; Pending litigation--OTA v. Donahue and related matters**
  - b. **Performance Evaluations and Personnel Issues**
  - c. **Salary Schedules (closed session)**
- 11. Report on Closed Session**
- 12. Adjournment.**