



Equity and Excellence for All Students

Old Town Academy K-8 Charter School Board

Regular Meeting Agenda

**MEETING LOCATION
2120 San Diego Avenue, San Diego, CA 92110**

**NOTE: Meeting will now be broadcast on Facebook: OTA Parents Helping
Parents Group. Live and via replay**

Wednesday, November 16, 2016

6:00 p.m. PDT

"In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Old Town Academy at (619) 574-6225. Notification must be given forty-eight (48) hours prior meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title 2)."

2016/2017 OTA Board of Directors & Officers

Kenneth Morris	President	elected term through 6/30/18
James Gartland	Vice President	elected term through 6/30/19
Ryan Callan	Treasurer	elected term through 6/30/18
Cathie Berlin	Secretary	elected term through 6/30/19
Jon Centofranchi	Principal	appointed term-indefinite
Gabriel Solis	Teacher Seat	elected term through 6/30/19
Sarah Ozeroff-Scott	Member	elected term through 6/30/17
Chris Celentino	Member	appointed term through 6/30/17
Christopher Cole	Member	appointed term through 6/30/19
Mark Burgess	Member	appointed term through 6/30/18
TBD	Member	appointed term TBD
Elio Celentino	Student Member	appointed through 6/30/17*
Emma Rose Denton	Student Member	appointed through 6/30/17*

*Eighth grade students will be sharing one position, which is a non-voting position

Instructions for Presentations to the Board by Members of the Community

Old Town Academy K-8 Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

“Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

“Oral communications” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.

With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.

Community members may request (“Community Member Agenda Request Form”) that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

Agenda – 11/16/16

- 1. Call to Order - Pledge of Allegiance**
- 2. Public Comment: Public Comments/Correspondence**

Under this item, the public is invited to address the Old Town Academy Board regarding items that are not on this agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of Old Town Academy, the Board encourages the speaker to utilize the organizations' written complaint procedures to pursue the matter. The public will have an opportunity to comment on all agenda items as those items are heard this evening.

Speaker Slips Required

- 3. Board Member Comments / Correspondence**
- 4. Consent Agenda**
 - a. Approval of Minutes – Regular Meeting, October 19, 2016 (distributed in advance of Wednesday, November 16, 2016)**
- 5. Reports/Presentations-Discussion Items Only-No Action to be Taken**
 - a. OTA Audit Report-Christy White or Designee**
 - b. Treasurer/Fiscal Report: Ryan Callan**
 - c. Principal's Report: Jon Centofranchi**
 - d. Teacher Liaison Report: Gabriel Solis**
 - e. Office Manager's Report: Nathalie Hirsch**
 - f. Student Representative Report: Elio Celentino/Emma Rose Denton**
 - g. OTA Strategic Planning Sub-Committee Report: Ken Morris**
 - h. Real Estate Sub-Committee Update: James Gartland**
 - i. Safety Sub-Committee Update – Sarah Ozeroff**
 - j. Governance Academy Report-Sarah Ozeroff/ Chris Cole/Cathie Berlin**
 - k. OTA Parent Foundation Update – Monika Hanft**
- 6. New Business Action Items & Sub-Committee Reports Requiring Action**
 - a. Action Item: Middle School Locker Proposal**
 - b. Action Items: Approval of revisions to the Employee Handbook (Benefits/PTO Policy) (revisions distributed in advance of Wednesday, November 16, 2016)**
 - c. Action Item: Approval of new policy Emergency Funds in OTA Finance Manual (policy to be distributed in advance of Wednesday, November 16, 2016)**
 - d. Action Item: Approve 10/15/16 to 11/11/16 Check Register listing (distributed in advance of Wednesday, November 16, 2016)**

7. Public Comment on Closed Session Items

8. Closed Session –

- a. Conference with Legal Counsel; Pending litigation--OTA v. Donahue and related matters**
- b. Conference with Principal on personnel issues, evaluations and related matters**
- c. Conference with Principal on student excessive absence issue and appointment of an Administrative Panel**

9. Report on Closed Session Items

10. Adjournment.