



Equity and Excellence for All Students

# Old Town Academy K-8 Charter School Minutes of the Regular Board Meeting

## MEETING LOCATION

Old Town Academy, 7<sup>th</sup> Grade Room

2120 San Diego Avenue, San Diego, CA 92110

**Wednesday, June 14, 2017, 6:00 p.m. PDT**

### 1. Call to order

A regular meeting of the Old Town Academy K-8 Charter School Board of Directors, held at 2120 San Diego Avenue, San Diego, CA 92110 on Wednesday, June 14, 2017, was called to order by Ken Morris at 6:05 p.m. The Pledge of Allegiance was led by OTA 3<sup>rd</sup> grader, Sydney Tobias.

| Board Member                                 | Present | Absent |
|--|---------|--------|
| Kenneth Morris, President                    | X       |        |
| James Gartland, Vice President               | X       |        |
| Ryan Callan, Treasurer                       | X       |        |
| Cathie Berlin, Secretary                     | X       |        |
| Jon Centofranchi, Principal                  | X       |        |
| Gabriel Solis, Teacher Seat                  | X       |        |
| Sarah Ozeroff, Member                        | X       |        |
| Chris Celentino, Member                      | X       |        |
| Christopher Cole, Member                     | X       |        |
| Mark Burgess, Member                         | X       |        |
| Elio Celentino, Student Member (non-voting)* | X       |        |
| Emma Denton, Student Member (non-voting)*    | X       |        |

\*Eighth grade students will be sharing one position, which is a non-voting position

10 of 10 Voting Board members were present at roll call, constituting a quorum.

Members of the public in attendance:

- Rose Denton
- Kym Tobias
- Sydney Tobias
- Will Tobias
- Bob Hamm
- Monika Hanft
- Nathalie Hirsch
- Delano Jones
- Brett Weaver

### 2. Public Comments/Correspondence

None.

### 3. Board Member Comments/Correspondence

James Gartland congratulated Mr. Centofranchi and the staff for a great year, he thanked Mr. Centofranchi for bringing the Restorative Circles to the school.

Cathie Berlin thanked Chris Celentino for his service on the board for the past six years.

Chris Cole said that he felt privileged to sit on the board of a school with such a great faculty and great students. He mentioned that he is dropping the late start topic because there is some upcoming state legislation which may require school hour changes anyway.

Ken Morris thanked Chris and Bridget Celentino for their six years of hard work in support of the school. The school would never have gotten off the ground, nor would it have had its charter renewed if it weren't for Chris.

Chris Celentino is looking forward to his new role as former board member, even though he has a heavy heart about leaving his role. However, he said that he has no concerns because the school is in great hands with Mr. Centofranchi. The kids have pride in their school because he has pride in the school. There is less conflict here in a month than any typical school in a week. The best decision the board made was to hire Mr. C. Even though they don't always agree with one another, they are each coming from a place of wanting what is best for the students. Chris also thanked Ken Morris for stepping up to the position of president. Lastly, Chris encouraged everyone at the school not to lose sight of the importance of relationships, as important as academics are, relationships and knowing right from wrong are even more important, and should continue to be a focus at the school.

### 4. Consent Agenda

- a. Minutes of the Regular Board Meeting dated May 17, 2017.

*Motion:* Chris Cole moved to approve the meeting minutes.

*Second:* Chris Celentino seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

### 5. Reports/Presentations–Discussion items only with possible action to be taken

- a. Treasurer/Fiscal Report: Delano Jones reviewed and discussed the financial snapshot for the school, including revenue and expenses by category. The school has a surplus in the YTD actuals. He also reviewed and discussed the balance sheet, including the current assets and liabilities. He is happy with the current state of our financial health. He also mentioned that format of the financial report provided to the board at each meeting may change for the next school year.

- b. Principal's Report: Jon Centofranchi discussed the middle school field trips (6<sup>th</sup> grade went to Catalina, 7<sup>th</sup> grade went to Joshua Tree, and 8<sup>th</sup> grade went to Yosemite). He attended the 6<sup>th</sup> grade trip, and all three were great. He attended the Aspire Center meeting and some veterans from the center came and spoke to our assembly before Memorial Day on the topic of "hope". We are hiring a new music teacher, and we may try to collaborate with the Aspire Center (which has a jam studio they may allow us to use). We're making headway with the playground structure for the field and also for the kindergarten space. We had new water filtration systems installed in all drinking fountains. We hired a speech therapist to come in 2 to 3 days a week as needed. He thanked Bob Hamm for stepping up to substitute in the 3<sup>rd</sup> grade class while Mrs. Pham is out. SDUSD conducted their site visit on May 31<sup>st</sup>, it went very well. He wished they had gone into the classrooms because he's very proud of all that goes on in them, but their visit focused mainly on document review and interviews.
- c. LCAP Advisory Panel Update – The LCAP has been posted.
- d. Teacher Liaison Report: Gabriel Solis reported that the students made 45 blankets, and he and Mr. Centofranchi delivered them to the orphanage. He updated the board on various projects for different grades, including dissections in Science. 8<sup>th</sup> grade graduation is the day after this meeting, and the students are feeling nostalgic. Chris Celentino thanked Bridget for her work in preparing for the graduation, including ironing all the caps and gowns.
- e. Office Manager's Report: Nathalie Hirsch reported that student report cards will go out the following week, along with individual MAP scores. The school is preparing for next year, purchasing new curriculum and materials so everything will be ready to go when the teachers come back in August. Incoming 7<sup>th</sup> graders will need booster shots. CALPADS is due on July 31<sup>st</sup>, and the school is almost done with them.
- f. Student Representative Report: Elio Celentino updated the board about dissections and middle school field trips. He mentioned that this is the first year that students have worked on yearbooks, and that it has been a huge success. Yearbooks will be available on Friday. Mr. Centofranchi and Mr. Morris thanked both student board representatives, Emma Denton and Elio Celentino, for their service on the board, and presented each with an award. Mr. Centofranchi commended them for their exemplary service to the school, both on and off the board.
- g. OTA Strategic Planning Advisory Panel Update: Ken Morris discussed a few recent additions to the strategic plan, and mentioned that there will be an action item later in the meeting.
- h. Real Estate Advisory Panel Update: James Gartland let the board know that he has a meeting with Mr. Dulgeroff at the Fremont site. The site is available to our school to use for an auditorium. No further update.
- i. Safety Advisory Panel Update – no update this month.
- j. OTA Parent Foundation Update – Monika Hanft reported that we have been working with Rooted In Place on the design of the kindergarten space. Also, she presented a picture of the playground to come for the small area available near the turf. The plan is for the majority of the kindergarten space and the playground space to be constructed over summer. She reminded the board that the dissection items were paid for by last year's gala donations. She discussed the native plant garden that will be spearheaded by Kate

Swanson with the money donated by WorldLife, Inc. (Carol Miklusak Gardina). The foundation is funding supplies for the new music teacher and the art teacher (Mireille). Next year, the art teacher will teach art for 1<sup>st</sup> – 5<sup>th</sup> grades rather than kindergarten – 3<sup>rd</sup> grade. Teacher experiences are underway. Next year’s gala is scheduled for August 5<sup>th</sup>.

**6. New Business Action Items & Advisory Panel Reports Requiring Action**

**a. Action Item: Ratification of Form 990-2015 Tax Return.**

*Motion:* James Gartland moved to ratify.

*Second:* Chris Celentino seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**b. Action Item: Approval of the OTA 2016-2019 Strategic Plan.**

Ken Morris highlighted the changes from the draft version previously provided to the board members. Jon Centofranchi discussed the student “digital portfolio” described in various places in the Strategic Plan, and minor changes were discussed to consistently use the term “digital portfolio” throughout the plan.

*Motion:* Chris Celentino moved to approve the Strategic Plan, with the changes discussed.

*Second:* Chris Cole seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**c. Action Item: Approve the 2015/2016 Education Protection Account (EPA) Resolution & Actual Expenditures.**

*Motion:* Chris Celentino moved to approve.

*Second:* Cathie Berlin seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**d. Action Item: Approve the 2016/2017 Education Protection Account (EPA) Resolution & Actual Expenditures.**

*Motion:* Chris Celentino moved to approve.

*Second:* Cathie Berlin seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**e. Action Item: Approve the 2017/2018 Education Protection Account (EPA) Resolution & Actual Expenditures.**

*Motion:* Chris Celentino moved to approve.

*Second:* Cathie Berlin seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**f. Action Item: Approve 2017/2018 Local Control Accountability Plan (LCAP).**

Chris Celentino asked if this is the same version that was recommended by the committee. Jon Centofranchi confirmed that it is.

*Motion:* Chris Celentino moved to approve.

*Second:* Chris Cole seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**g. Action Item: Approve 2017/2018 Fiscal Budget.**

Ryan Callan described the committee’s process for putting this together, and Delano Jones explained the narrative and how the process works in California.

*Motion:* Chris Cole moved to approve.

*Second:* Sarah Ozeroff seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

**h. Action Item: Approve 5/12/17 to 6/10/17 Check Register listing (distributed in advance of Wednesday, June 14, 2017).**

*Motion:* Cathie Berlin moved to approve.

*Second:* Ryan Callan seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris       | X   |     |         |        |
| James Gartland       | X   |     |         |        |
| Ryan Callan          | X   |     |         |        |
| Cathie Berlin        | X   |     |         |        |
| Jon Centofranchi     | X   |     |         |        |
| Gabriel Solis        | X   |     |         |        |
| Sarah Ozeroff        | X   |     |         |        |
| Chris Celentino      | X   |     |         |        |
| Christopher Cole     | X   |     |         |        |
| Mark Burgess         | X   |     |         |        |

## **7. Public Comments on Closed Session Items**

No comments.

## **8. Closed Session – With Possible Action to be Taken**

The board entered closed session at 8:26 p.m. regarding the following:

- a. Conference with Legal Counsel; Pending litigation – OTA v. FPLG (legal counsel related to former Donahue matter)
- b. Conference with Principal on Staffing & Salary Issues.

## **9. Report on Closed Session**

The board came out of closed session at 8:26 p.m., with the following to report:

Chris Celentino reported that Mark Burgess has resigned from the Board of Directors, effective after tonight's meeting. The board is grateful for his dedicated service.

## **10. Adjournment**

The meeting was adjourned at 8:28 p.m.

*Note: The next regular meeting of the Old Town Academy K-8 Charter School Board of Directors, is scheduled for Wednesday, August 9<sup>th</sup> at 2120 San Diego Avenue, San Diego, CA 92110. Everyone is welcome to attend.*