



Equity and Excellence for All Students

Old Town Academy K-8 Charter School Minutes of the Regular Board Meeting

MEETING LOCATION

Old Town Academy, 7th Grade Room

2120 San Diego Avenue, San Diego, CA 92110

Wednesday, August 9, 2017, 6:00 p.m. PDT

1. Call to order

A regular meeting of the Old Town Academy K-8 Charter School Board of Directors, held at 2120 San Diego Avenue, San Diego, CA 92110 on Wednesday, August 9, 2017, was called to order by Ken Morris at 6:05 p.m. The Pledge of Allegiance was led by James Gartland.

| Board Member | Present | Absent |
|--|---------|--------|
| Kenneth Morris, President | X | |
| James Gartland, Vice President | X | |
| Ryan Callan, Treasurer | X | |
| Cathie Berlin, Secretary (arrived late) | X | |
| Jon Centofranchi, Principal | X | |
| Gabriel Solis, Teacher Seat | X | |
| Sarah Ozeroff, Member | X | |
| Christopher Cole, Member | X | |
| Karen Pasieczny (appointed to the board at this meeting) | X | |
| Will Tobias, Student Member (non-voting)* | | X |

*subject to ratification at this meeting

8 of 8 Voting Board members were present at roll call, constituting a quorum.

Members of the public in attendance:

- Monika Hanft
- Chris Celentino
- Karen Pasieczny

2. Public Comments/Correspondence

None.

3. Board Member Comments/Correspondence

Chris Cole and Jon Centofranchi discussed some of the recarpeting done at the school.

James Gartland encouraged everyone to enjoy the last of summer.

Ken Morris reminded those in attendance that he will be absent on a family sabbatical for the next few meetings, and James Gartland will run the meetings in his place.

4. Consent Agenda

- a. Minutes of the Regular Board Meeting dated June 14, 2017.

Motion: Ryan Callan moved to approve the meeting minutes.

Second: Christopher Cole seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris | X | | | |
| James Gartland | X | | | |
| Ryan Callan | X | | | |
| Cathie Berlin | | | | X |
| Jon Centofranchi | X | | | |
| Gabriel Solis | X | | | |
| Sarah Ozeroff | X | | | |
| Christopher Cole | X | | | |

5. Reports/Presentations–Discussion items only with possible action to be taken

- a. Treasurer/Fiscal Report: Ryan Callan
Ryan Callan gave a brief report reviewing the check register. No other fiscal updates for this meeting due to the summer break.
- b. Principal’s Report: Jon Centofranchi
Jon Centofranchi gave a brief update regarding staff updates, including IT, the new 4th grade teacher, music teacher, speech pathologist, and instructional aides. 4 classrooms have been newly carpeted, and the rest are being shampooed and cleaned. All curriculum has been ordered, we are ready to go. The “Important Dates” are being finalized and will be updated to the blog soon. Safety update: have new safety cones, vests, and signs for drop off. Mario is getting us a quote for nets to go above the fence. State testing results have been received for individuals, we should be receiving the school wide results shortly. Most students tested at grade level or above, and we have a plan for intervention next year for those students who didn’t. He also noted that four students scored perfectly on the tests, 3 for math and one for language arts. Jon also gave an IT update on behalf of Mark Burgess.
- c. Teacher Liaison Report: Gabriel Solis
Gabriel Solis reported that the 8th grade graduation went well. He’s been tutoring several 8th (now 9th) graders, and they feel ready for high school. Teachers will be back on campus on August 28th, and are gearing up for the new year. The school just keeps getting better and better.
- d. Office Manager's Report:
Jon Centofranchi gave a quick enrollment update. All grades have waitlists except 8th.
- e. Student Representative Report: Will Tobias
No report for this meeting.
- f. Board Governance Report: Ken Morris
Ken Morris discussed how there are currently eight voting board members, with a possibility of three more to be appointed. The board had an opportunity in advance of the

meeting to review an application submitted by a parent, Karen Pasieczny. Karen spoke about her experience at the school, and her interest in joining the board. Various board members questioned and encouraged Karen, and tried to give her a realistic idea of what she might expect. The board agreed to move item 6(c) from the agenda up, and unanimously voted to appoint Karen to the OTA board.

- g. **Real Estate Advisory Panel Update: James Gartland**
James Gartland reported that he and Mr. Centofranchi and Ken Morris met with the landlord prior to the meeting. It was a very positive meeting. OTA will take a dual path of securing a longer lease and also attempting to buy the building from the landlord. The landlords were open to both discussions. James discussed the implications of changing our Proposition Z bid proposal.
- h. **Safety Advisory Panel Update:**
Jon Centofranchi gave his update during the Principal's reports.
- i. **OTA Parent Foundation Update – Monika Hanft**
Monika Hanft gave an update on the playground structure, which should be in place by the first day of school. The kinder space is also underway, but is being done in phases and will not be completed by the first day of school. The foundation is finalizing dates for the movie night, and is taking into consideration various religious holidays which may conflict with proposed dates. Possibly October 6th. Also, details are being finalized regarding the date for next year's gala, April 21, 2018. She also mentioned that the foundation intends to support the new music teacher in her plan for the school's music program.

6. New Business Action Items & Advisory Panel Reports Requiring Action

- a. **Action Item: Approval of Chair Appointment of a Fiscal Subcommittee to whom the Board delegates the authority to review, revise and submit the Unaudited Actuals for 2016-2017 by deadline of September 15, 2017, such deliberation to be in consultation with the Principal, Accountant and CSMC (back office provider) and Financial Consultant, as may be appropriate, and subject to ratification at the regularly scheduled September 20, 2017 board meeting..**

Motion: Ken Morris made a motion to appoint a subcommittee consisting of: Sarah Ozeroff, Ryan Callan, Jon Centofranchi, Delano Jones, and Chris Cole.

Second: Ryan Callan seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris | X | | | |
| James Gartland | X | | | |
| Ryan Callan | X | | | |
| Cathie Berlin | X | | | |
| Jon Centofranchi | X | | | |
| Gabriel Solis | X | | | |
| Sarah Ozeroff | X | | | |
| Christopher Cole | X | | | |
| Karen Pasieczny | X | | | |

b. Action Item: Ratification of Appointed Student (non-voting) to the Board of Directors (Will Tobias).

Motion: Cathie Berlin moved to ratify.
Second: Chris Cole seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris | X | | | |
| James Gartland | X | | | |
| Ryan Callan | X | | | |
| Cathie Berlin | X | | | |
| Jon Centofranchi | X | | | |
| Gabriel Solis | X | | | |
| Sarah Ozeroff | X | | | |
| Christopher Cole | X | | | |
| Karen Pasieczny | X | | | |

c. Action Item: Board of Directors Appointee Applications (application(s) submitted in advance of Wednesday, August 9th, 2017). (Note: with board consent, the vote for this item occurred during item 5(c))

Motion: to approve the appointment of Karen Pasieczny to the OTA Board. Made by James Gartland.
Second: Sarah Ozeroff seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris | X | | | |
| James Gartland | X | | | |
| Ryan Callan | X | | | |
| Cathie Berlin | X | | | |
| Jon Centofranchi | X | | | |
| Gabriel Solis | X | | | |
| Sarah Ozeroff | X | | | |
| Christopher Cole | X | | | |

d. Check Register Approval.

Motion: Ken Morris moved to approve the check register as presented.
Second: James Gartland seconded the motion.

| Voting Board Members | Aye | Nay | Abstain | Absent |
|----------------------|-----|-----|---------|--------|
| Kenneth Morris | X | | | |
| James Gartland | X | | | |
| Ryan Callan | X | | | |
| Cathie Berlin | X | | | |
| Jon Centofranchi | X | | | |
| Gabriel Solis | X | | | |
| Sarah Ozeroff | X | | | |
| Christopher Cole | X | | | |
| Karen Pasieczny | X | | | |

7. Public Comments on Closed Session Items

No comments.

8. Closed Session – With Possible Action to be Taken

The board entered closed session at 7:36 p.m. regarding the following:

- a. Conference with Legal Counsel; Pending litigation – OTA v. FPLG (legal counsel related to former Donahue matter)

9. Report on Closed Session

The board came out of closed session at 7:45 p.m, with the following to report:

No items to report.

10. Adjournment

The meeting was adjourned at 7:45 p.m.

Note: The next regular meeting of the Old Town Academy K-8 Charter School Board of Directors, is scheduled for Wednesday, September 20th at 2120 San Diego Avenue, San Diego, CA 92110. Everyone is welcome to attend.