



Equity and Excellence for All Students

Old Town Academy K-8 Charter School Minutes of the Regular Board Meeting

MEETING LOCATION

Old Town Academy, 7th Grade Room

2120 San Diego Avenue, San Diego, CA 92110

Wednesday, October 18, 2017, 6:00 p.m. PDT

1. Call to order

A regular meeting of the Old Town Academy K-8 Charter School Board of Directors, held at 2120 San Diego Avenue, San Diego, CA 92110 on Wednesday, October 18, 2017, was called to order by James Gartland at 6:12 p.m. The Pledge of Allegiance was led by OTA 8th grader, Will Tobias.

Board Member	Present	Absent
Kenneth Morris, President		X
James Gartland, Vice President	X	
Ryan Callan, Treasurer	X	
Cathie Berlin, Secretary	X	
Jon Centofranchi, Principal	X	
Gabriel Solis, Teacher Seat	X	
Sarah Ozeroff, Member	X	
Christopher Cole, Member	X	
Karen Pasieczny	X	
Kym Tobias	X	
Michael Taulbee		X
Will Tobias, Student Member (non-voting)*	X	

*subject to ratification at this meeting

9 of 11 Voting Board members were present at roll call, constituting a quorum.

Members of the public in attendance:

- Sydney Tobias
- Bob Hamm
- Monika Hanft
- Nathalie Hirsch
- Mark Burgess
- Laura Studebaker
- Delano Jones

2. Public Comments/Correspondence

No comments.

3. Board Member Comments/Correspondence

No comments.

4. Consent Agenda

- a. Minutes of the Regular Board Meeting dated September 20, 2017.

Motion: Ryan Callan moved to approve the meeting minutes.

Second: Chris Cole seconded the motion.

Voting Board Members	Aye	Nay	Abstain	Absent
Kenneth Morris				X
James Gartland	X			
Ryan Callan	X			
Cathie Berlin	X			
Jon Centofranchi	X			
Gabriel Solis	X			
Sarah Ozeroff	X			
Karen Pasieczny	X			
Christopher Cole	X			
Kym Tobias	X			
Michael Taulbee				X

5. Reports/Presentations–Discussion items only with possible action to be taken

- a. Treasurer/Fiscal Report: Ryan Callan/Delano Jones

Ryan reviewed the treasurer report. Revenue vs. budget looks good. Delano highlighted the donation from the parent foundation. Nothing glaring to point out at this early point I the school year. Delano reviewed actuals vs. the budget, and provided the board with calendars noting important compliance dates. Chris Cole asked Delano for information on various financing options which may be available to the school.

- b. Principal’s Report: Jon Centofranchi

Mr. Centofranchi reminded everyone about the jogathon coming up on Friday, the goal is 3 pledges per student at a minimum. T-shirts for students will be handed out the morning of. He posted a draft of the site safety plan and received good parent feedback. The school has purchased first aid kits and survival packs for the classrooms. The school had a fire drill which was successful, and the earthquake drill is tomorrow. The school is planning a full disaster drill. The school just completed all of the testing for English language learners. He gave a preview of the upcoming agenda item related to high school, particularly relationships we are building with the School for Entrepreneurship and Technology, Health Sciences High and Middle College, E3 Civic High, Thrive, and Ideate. There has been a lot of positive feedback for the PledgeStar online option for jogathon donations.

- i. I.T. Report: Mark Burgess

Mark Burgess updated the board with the things he has been working on at the school, including: support tickets in the system; computer repairs; new products ordered; updates on the media center; organization of the power structure to the classrooms; help desk subscription; attempts to clone the school website/blogs; email list streamlining; discovered issues causing connectivity problems; locking down the network; network security updates; continued documentation process for future reference. He also outlined future IT plans for the school. Chris Cole asked for

feedback from some of the users in the room (staff, student, teacher, and principal) about the changes made so far in IT. All feedback was very positive.

c. Teacher Liaison Report: Gabriel Solis

Mr. Solis updated the board that the MAP testing is finished. Students who are struggling are targeted for intervention with the RTI training the teachers have been receiving. The school is currently testing all students' reading levels. Everyone is getting excited about the jogathon and Halloween.

d. Office Manager's Report: Nathalie Hirsch

Nathalie Hirst broke down the enrollment numbers for each grade, 265 students are currently enrolled. There is a spot open in 4th grade, with no waitlist, and any other openings have a waitlist to fill the spots. TDAP vaccinations for 7th grade students must be submitted soon. New board members will have to do their Form 700 to be compliant. The dates for new enrollment will be January 29, 2018 – March 3, 2018. Reenrollment dates will be March 5, 2018 – March 16, 2018. The lottery will be held on April 27, 2018. This information will be posted to the school website.

e. Student Representative Report: Will Tobias

Will Tobias spoke about the principal's advisory committee meeting on Tuesday, where the following items were discussed: Halloween costumes (no masks other than in the parade, no blood, nothing graphic, nothing inappropriate); blacktop ideas (basketball, hopscotch, tic tac toe); spirit days on the last day of each quarter (11/3 will be "twin day"o, and a potential 8th grade shut in/sleepover.

f. Real Estate Advisory Panel Update: James Gartland

James Gartland updated the board that he has been in talks with the school district regarding upcoming opportunities for the school. There is a potential for some grant money. The real estate advisory panel is reviewing and analyzing our lease.

g. Safety Advisory Panel Update – Kevin Olenick

Safety issues such as fire drills and earthquake drills were covered in the principal's report.

h. OTA Parent Foundation Update – Monika Hanft

Monika Hanft gave an update from the OTA Parent Foundation. 6th grade parents hosted a movie night. Alesmith dinner was a success, shout out to Chris Celentino and Matt Johnson for coordinating. Jogathon plans are underway, shout out to Bridget Celentino and Michelle Kalenov. Thank you to Dan Studebaker and Cindy Stulich for setting up the Pledgestar online donations. The foundation is providing a \$10,000 grant for music supplies to be chosen by the new music teacher, as well as \$500 per class for project based learning supplies. The foundation is also funding a new school newspaper and cameras for the yearbook (both middle school electives). The kindergarten play space is in the final stages.

6. New Business Action Items & Advisory Panel Reports Requiring Action

a. Action Item: Approval of 2017/2018 Revised School Budget.

No action was taken, this item was added to the agenda in error.

b. Action Item: Approve 9/16/17 to 10/13/17 Check Register listing.

Motion: James Gartland moved to approve the register.

Second: Chris Cole seconded the motion.

Voting Board Members	Aye	Nay	Abstain	Absent
Kenneth Morris				X
James Gartland	X			
Ryan Callan	X			
Cathie Berlin	X			
Jon Centofranchi	X			
Gabriel Solis	X			
Sarah Ozeroff	X			
Karen Pasieczny	X			
Christopher Cole	X			
Kym Tobias	X			
Michael Taulbee				X

c. High School Articulation and “guaranteed enrollment”.

Mr. Centofranchi updated the board in relation to high school options for our students. He said this is the most frequent question he gets from prospective and new students, even as young as kindergarten. We have been seeking relationships with the area charter high schools where our students can get guaranteed enrollment if they want to attend. So far, the responses have been very positive. The answer depends on whether specific language exists in the schools’ charters. To date, only one of the options, School for Entrepreneurship and Technology (SET) has the ability to offer the guaranteed enrollment to our students for this coming school year. The school is interested in hearing from parents, working with parents and students, and finding the best solutions. Along those lines, Mr. C invited all interested parents to a ‘town hall’ meeting to discuss and explore high school options. The meeting will be on November 15th, at 5pm. Laura Studebaker spoke about her experience looking at high school options for her son. SD choice applications are due now, not in January as in years past. She has compiled a spreadsheet of information for various due dates, requirements, etc. and thought it would be meaningful to have a committee of parents to share this kind of this information so that each parent is not having to reinvent the wheel each year. The idea of forming an advisory committee was discussed, and it was decided to have an agenda item on next month’s meeting after the town hall meeting.

7. Public Comments on Closed Session Items

No comments.

8. Closed Session – With Possible Action to be Taken

The board entered closed session at 7:33 p.m. regarding the following:

- a. Conference with Legal Counsel; Pending litigation – OTA v. FPLG (legal counsel related to former Donahue matter).

9. Report on Closed Session

The board came out of closed session at 8:14 p.m., with nothing to report.

10. Adjournment

The meeting was adjourned at 8:14 p.m.

Note: The next regular meeting of the Old Town Academy K-8 Charter School Board of Directors, is scheduled for Wednesday, November 15th at 6pm. 2120 San Diego Avenue, San Diego, CA 92110. Everyone is welcome to attend.