



Equity and Excellence for All Students

# Old Town Academy K-8 Charter School Minutes of the Regular Board Meeting

## MEETING LOCATION

Old Town Academy, 7<sup>th</sup> Grade Room

2120 San Diego Avenue, San Diego, CA 92110

**Wednesday, January 17, 2018, 6:00 p.m. PDT**

### 1. Call to order

A regular meeting of the Old Town Academy K-8 Charter School Board of Directors, held at 2120 San Diego Avenue, San Diego, CA 92110 on Wednesday, January 17, 2018, was called to order by Ken Morris at 6:03 p.m. The Pledge of Allegiance was led by Sydney Tobias.

Board Member	Present	Absent
Kenneth Morris, President	X	
James Gartland, Vice President	X	
Ryan Callan, Treasurer		X
Cathie Berlin, Secretary	X	
Jon Centofranchi, Principal	X	
Gabriel Solis, Teacher Seat	X	
Sarah Ozeroff, Member	X	
Christopher Cole, Member	X	
Karen Pasieczny	X	
Kym Tobias	X	
Michael Taulbee	X	
Will Tobias, Student Member (non-voting)	X	

10 of 11 Voting Board members were present at roll call, constituting a quorum.

Members of the public in attendance:

- Chris Celentino
- Bob Hamm
- Nathalie Hirsch
- Delano Jones
- Mark Burgess
- Brett Weaver
- Sydney Tobias

### 2. Public Comments/Correspondence

None.

### 3. Board Member Comments/Correspondence

Chris Cole mentioned an article he read about Apple awarding certain schools as “Apple Distinguished Schools”. There was some discussion about what that means.

James Gartland mentioned that the school might consider looking into developing a SeaPerch underwater robotics program.

**4. Consent Agenda**

- a. Minutes of the Regular Board Meeting dated December 13, 2017.

*Motion:* Chris Cole moved to approve the meeting minutes with the typographical error corrected.

*Second:* Sarah Ozeroff seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

**5. Reports/Presentations–Discussion items only with possible action to be taken**

- a. Treasurer/Fiscal Report: Delano Jones reviewed the December report with the board, including the revenues vs actuals, the YTD budget summary, and the balance sheet summary. He also walked the board through the July – December numbers, including the monthly book balance over time and the school’s financial health report. He will schedule some upcoming Charter Vision training for board members, possibly after the upcoming election.
- b. Principal’s Report: Jon Centofranchi reported back to the board about the staff holiday party, which was a success. The teachers and staff get along well. He met with the middle school teachers about the upcoming mid-year teacher conferences. The interior blinds have been repaired, replaced, purchased, and installed. Jon has been meeting with parents of gifted/highly gifted students about meeting their child’s needs. 14% of our students are in the 95th percentile or higher, and 6 are in the 99th percentile. A committee for these students has formed and Ken Morris will appoint them as a formal advisory panel to the board.
  - i. I.T. Report: Jon Centofranchi updated the board on all of the progress Mark Burgess related to I.T.
- c. 2018/2019 School Calendar Discussion: Jon Centofranchi presented the board with multiple options for the next school year’s calendar. The board discussed the pros and cons of each option. Jon will guide a discussion with the staff to see if there is one option which the majority have a strong preference for and will report back to the board. Parents are welcome to review the options in the school office.
- d. Prop 39 Energy Proposal with Lumeo. Jon Centofranchi summarized and reviewed the proposal which OTA would like to submit for Prop 39 funds. The board generally approved the concept, but raised a few questions and alternatives about some of the specifics. Mr.

Centofranchi will research those prior to submitting the proposal.

- e. **Teacher Liaison Report:** Gabriel Solis discussed the upcoming mid year teacher conferences for parents of middle school students. He also discussed the required hours of community service for middle schoolers. The school will be announcing honor roll students for grades 5 and up – students must have all ‘A’s to make the honor roll. All of the upcoming field trips have been booked. He gave a summary of the projects that each grade is working on, and also let the board know that MAP testing is going on through next Friday.
- f. **Office Manager's Report:** Nathalie Hirsch let the board know that new student enrollment applications will be open beginning January 29<sup>th</sup>, and returning student re-enrollment opens on March 5<sup>th</sup>. All board members will need to complete and file the Form 700 to stay in compliance.
- g. **Student Representative Report:** Will Tobias reported that the Principal’s Advisory Committee met last week, and discussed the 2018/19 school calendar options, Spirit Day 1/26/2018 (“throwback day”), the Kindness Challenge, and MAP testing. Will also talked about the upcoming roller skating event.
- h. **High School Advisory Panel Update:** Nothing new to report, except that the Panel is intending to have a spring meeting to hopefully include former OTA graduates who have gone on to different high schools to give their feedback. The board discussed various ways to analyze where our students go for high school and beyond.
- i. **Real Estate Advisory Panel Update:** James Gartland gave an update on where the Proposition Z funding and status is. We should have a good idea by March 2018 where it stands generally, and how our school may fare. He also gave an update on the request for proposal from the San Diego Unified School District’s Fremont site.
- j. **Safety Advisory Panel Update –** Mr. Centofranchi reported that representatives from the Aspire Center will be onsite for the 2/9/18 coffee with the principal, and will give a tour to parents afterward.
- k. **OTA Parent Foundation Update –** Mr. Centofranchi gave the Foundation’s update. He mentioned the presentation regarding highly gifted students, we are waiting on quote responses for the fence extension, and we are looking at other options for wall ball. Gala meeting was last night, and things are moving along.

**6. New Business Action Items & Advisory Panel Reports Requiring Action**

**a. Action Item: Approval of the Educator Effectiveness Block Grant Plan.**

*Motion:* Ken Morris moved to approve the plan.

*Second:* Michael Taulbee seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			

Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

**b. Action Item: Approve the Prop 39 Proposal and Consulting Agreement.**

After discussion, the board decided to table this approval until next month's meeting.

**c. Action Item: Appointment of Advisory Panel to work on the 2018/2019 LCAP.**

Ken Morris appointed Jon Centofranchi (leader), Sarah Ozeroff, and Gabriel Solis. All present board members approved of the appointments.

**d. Action Item: Appointment of Advisory Panel to conduct OTA Board elections for the 2018/2019 year.**

Ken Morris appointed Bob Hamm (leader), Mark Burgess, and Laura Studebaker (to consult). Sarah Ozeroff, and Gabriel Solis. All present board members approved of the appointments.

**e. Action Item: To Consider Retention of Consultant for Real Estate Site.**

No motion was made, and the board will defer this decision to a future meeting.

**f. Action Item: Approve 12/9/17 to 1/12/18 Check Register listing.**

*Motion:* Cathie Berlin moved to approve the check register (distributed in advance of the meeting).

*Second:* Sarah Ozeroff seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

**7. Public Comments on Closed Session Items**

No comments.

**8. Closed Session – With Possible Action to be Taken**

The board entered closed session at 7:44 p.m. regarding the following:

- a. Conference with Legal Counsel; Pending litigation – OTA v. FPLG (legal counsel related to former Donahue matter).
  - i. Action item: Ratification of proposed settlement between OTA and For Purpose Law Group.
- b. Conference with Principal on student IEP issue
- c. Conference with Principal on personnel issues, evaluations and related matters

### **9. Report on Closed Session**

The board came out of closed session at 8:16 p.m., and Ken Morris reported that the board ratified the material terms of the proposed settlement as presented.

### **10. Adjournment**

The meeting was adjourned at 8:17 p.m.