



Equity and Excellence for All Students

# Old Town Academy K-8 Charter School Minutes of the Regular Board Meeting

## MEETING LOCATION

Old Town Academy, 7<sup>th</sup> Grade Room

2120 San Diego Avenue, San Diego, CA 92110

**Wednesday, February 21, 2018, 6:00 p.m. PDT**

### 1. Call to order

A regular meeting of the Old Town Academy K-8 Charter School Board of Directors, held at 2120 San Diego Avenue, San Diego, CA 92110 on Wednesday, February 21, 2018, was called to order by Ken Morris at 6:02 p.m. The Pledge of Allegiance was led by Bob Hamm.

Board Member	Present	Absent
Kenneth Morris, President	X	
James Gartland, Vice President	X	
Ryan Callan, Treasurer		X
Cathie Berlin, Secretary	X	
Jon Centofranchi, Principal	X	
Gabriel Solis, Teacher Seat	X	
Sarah Ozeroff, Member	X	
Christopher Cole, Member	X	
Karen Pasieczny	X	
Kym Tobias	X	
Michael Taulbee	X	
Will Tobias, Student Member (non-voting)	X	

10 of 11 Voting Board members were present at roll call, constituting a quorum.

Members of the public in attendance:

- Bob Hamm
- Nathalie Hirsch
- Delano Jones
- Mark Burgess
- Laura Studebaker
- Monika Hanft

### 2. Public Comments/Correspondence

None.

### 3. Board Member Comments/Correspondence

James Gartland noted that after school robotics is underway, and that he has talked to Ms. Schlose about developing the SeaPerch underwater robotics program.

#### 4. Consent Agenda

- a. Minutes of the Regular Board Meeting dated January 17, 2017.

*Motion:* James Gartland moved to approve the meeting minutes with the typographical error corrected.

*Second:* Chris Cole seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

#### 5. Reports/Presentations–Discussion items only with possible action to be taken

- a. Treasurer/Fiscal Report: Delano Jones reviewed the January financials with the board, including the revenues vs actuals, the YTD budget summary, and the balance sheet summary. He also reviewed the 2<sup>nd</sup> interim financial report with the board, and answered all of the board members’ questions.
- b. Principal’s Report: Jon Centofranchi explained how a big focus right now is meeting the advanced/gifted students (a name for the subcommittee is forthcoming). The subcommittee is preparing a presentation for the Parent Foundation and will seek a three-pronged approach of professional development, supplementary materials, and personnel (perhaps an aide or curriculum advisor). He is conducting tours for prospective students. Report cards and MAPP scores have been mailed. He is working with Point Loma Nazarene, 6 students are doing their field work at OTA.
  - i. I.T. Report: Mark Burgess updated the board on all of the progress he has made on the various I.T. initiatives.
- c. LCAP Advisory Panel Update. No update this month.
- d. Teacher Liaison Report: Gabriel Solis discussed the mid year teacher conferences for parents of middle school students, the timing should be fine-tuned next year to ensure more participation. He gave a summary of the various projects that each grade is working on. At the recent staff meeting, a guest speaker from UCSD came and gave the teachers a presentation on the gifted brain, and how to nurture it. High skill needs to be met with high rigor.
- e. Office Manager's Report: Nathalie Hirsch let the board know that new student enrollment applications went live, and returning student re-enrollment will open on March 5<sup>th</sup>. She broke down the application numbers by grade. She gave a friendly reminder that all board members will need to complete and file the Form 700 to stay in compliance.
- f. Student Representative Report: Will Tobias spoke about the Kindness Challenge and how

the Honor Roll was introduced this quarter. Will also reported that the Principal's Advisory Committee met and discussed the upcoming talent show – more details to follow! Will also talked about the upcoming middle school dance.

- g. High School Advisory Panel Update: Laura Studebaker reported that the upcoming panel meeting to include former OTA graduates who have gone on to different high schools would likely happen in the fall, not the spring as previously reported. Charter high school application enrollment periods are underway.
- h. Real Estate Advisory Panel Update: James Gartland gave an update on lease, to clarify that we have renewal options available for twelve more years. He informed the board of various propositions and potential lending sources if we were to decide to make a change.
- i. Safety Advisory Panel Update – Mr. Centofranchi reported that representatives from the Aspire Center were onsite for the 2/9/18 coffee with the principal, and gave a tour to parents afterward. The parent feedback was very positive. He is working with the SDPD on potential active shooter training.
- j. OTA Board Election Advisory Update – Bob Hamm reported that all election information has been sent. There is a meeting scheduled for February 27<sup>th</sup> for interested nominees. Sarah Ozeroff, Cathie Berlin, and Mr. C will be present to answer any questions. The deadline to apply is March 9<sup>th</sup>, and the winner(s) will be announced on March 21<sup>st</sup>.
- k. OTA Parent Foundation Update – Monika Hanft reported that the school-wide dance hosted by the 5<sup>th</sup> grade was a hit, proceeds went to support our heart-safe school. The middle school dance is coming up. In thinking about how best to benefit the school, the Foundation is looking at replacing the turf on the field over spring break. They are also looking at extending the fence. The wall ball idea isn't yet finalized, and the stenciling will be done once that is decided upon. The native planting garden is planned to go in front of the school. The Foundation will be supporting our botball team. Gala tickets are on sale, get your tickets!

## 6. New Business Action Items & Advisory Panel Reports Requiring Action

### a. Action Item: Approval of the 2<sup>nd</sup> Interim Financial Report.

*Motion:* Michael Taulbee moved to approve the report.

*Second:* Sarah Ozeroff seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

### b. Action Item: Approval of the 2018/2019 OTA School Calendar.

*Motion:* Chris Cole moved to approve calendar Option X.

*Second:* Cathie Berlin seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

**c. Action Item: Ratification of the Prop 39 Application & Consulting Agreement between OTA & Lumeo.**

*Motion:* Chris Cole moved to approve the report.

*Second:* Cathie Berlin seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

**d. Action Item: Approve 1/11/18 to 2/19/18 Check Register listing.**

*Motion:* Sarah Ozeroff moved to approve the check register (distributed in advance of the meeting).

*Second:* Chris Cole seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President	X			
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

## **7. Public Comments on Closed Session Items**

No comments.

## **8. Closed Session – With Possible Action to be Taken**

The board entered closed session at 7:30 p.m. regarding the following:

- a. Conference with Principal on student IEP issue
- b. Conference with Principal on personnel issues, evaluations and related matters

## **9. Report on Closed Session**

The board came out of closed session at 8:47 p.m., with nothing to report.

## **10. Adjournment**

The meeting was adjourned at 8:47 p.m.