



Equity and Excellence for All Students

Old Town Academy K-8 Charter School Minutes of the Regular Board Meeting

MEETING LOCATION

Old Town Academy, 7th Grade Room

2120 San Diego Avenue, San Diego, CA 92110

Wednesday, April 18, 2018, 6:00 p.m. PDT

1. Call to order

A regular meeting of the Old Town Academy K-8 Charter School Board of Directors, held at 2120 San Diego Avenue, San Diego, CA 92110 on Wednesday, April 18, 2018, was called to order by Ken Morris at 6:02 p.m. The Pledge of Allegiance was led by incoming board member, Matt Johnson.

Board Member	Present	Absent
Kenneth Morris, President	X	
James Gartland, Vice President		X
Ryan Callan, Treasurer		X
Cathie Berlin, Secretary	X	
Jon Centofranchi, Principal	X	
Gabriel Solis, Teacher Seat	X	
Sarah Ozeroff, Member	X	
Christopher Cole, Member	X	
Karen Pasieczny	X	
Kym Tobias	X	
Michael Taulbee	X	
Will Tobias, Student Member (non-voting)	X	

9 of 11 Voting Board members were present at roll call, constituting a quorum.

Members of the public in attendance:

- Chris Celentino
- Matt Johnson
- Bob Hamm
- Nathalie Hirsch
- Delano Jones
- Mark Burgess
- Monika Hanft

2. Public Comments/Correspondence

None.

3. Board Member Comments/Correspondence

Chris Cole made a comment during this section of the agenda.

4. Consent Agenda

Minutes of the Regular Board Meeting dated March 21, 2018. One correction, item 6(a), Karen, Kym, and Michael should all be noted as “absent” rather than a “no” vote.

Motion: Chris Cole moved to approve the meeting minutes, as amended.

Second: Sarah Ozeroff seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President				X
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee			X	

5. Reports/Presentations–Discussion items only with possible action to be taken

- a. Treasurer/Fiscal Report: Sarah Ozeroff spoke to the check register and the financial snapshot to date. Delano Jones reviewed the revenue trends with the board. We’re still trending well for the year. Michael Taulbee asked questions about some of the variances, and commended Mr. C. for keeping the budget on track. There is a finance committee meeting scheduled for May 14th. We’ll discuss a preliminary budget at that meeting, and hopefully have a final version to present to the board at the May meeting.
- b. Principal’s Report: Jon Centofranchi thanked the Parent Foundation for the installation of the new turf, which was installed over Spring Break. He also thanked Clarissa Shanner for spearheading the effort. Jon discussed the LCAP at last week’s Coffee With The Principal, he got some really great parent feedback. Our second grade teacher will be moving back to Boston after the school year ends, and Ms. Klim has taken over the third grade class for Mrs. Pham for the rest of this year. We’ve posted the second and third grade teaching positions for next year, there were about 80 applicants for each position, and we are conducting interviews. Middle school field trips are soon to be getting underway. The poetry contest is tomorrow, thanks to Mr. Hamm for leading that. 3rd quarter report cards were mailed today. There are 27 fourth through eighth graders that are on the honor roll. These students will be recognized at next Friday’s assembly.
 - i. I.T. Report: Mark Burgess updated the board on all of the progress he has made on the various I.T. initiatives, including Land School, which now allows teachers to monitor students Chromebooks in real time.
- c. Student Academic Advisory Panel Update: No new update this month.
- d. LCAP Advisory Panel Update. LCAP Advisory Panel met today and went over last year’s LCAP and discussed some possible revisions. We will have a draft ready by next board meeting, and then it should be finalized by June.

- e. **Teacher Liaison Report:** Gabriel Solis gave a summary of the various projects for each grade. The poetry contest is coming up. There will be another service project where the students will be sending blankets, this time to Uganda. He encouraged all parents and board members to look through the different classes' blogs to see what is going on with the various grades. Students and staff are getting excited for Grandparents' Day. There will be a staff meeting tomorrow, where we will discuss Land School, curriculum, and state testing.
- f. **Office Manager's Report:** Nathalie Hirsch informed the board that the new student enrollment application period has closed, and that we had a total of 227 new applications headed to the lottery, which will be held next week. We only have eleven available seats (not including kindergarten). We have begun planning for next year's budget. We have a scheduled SDUSD site visit on May 30th, and it would be great to get some OTA board members to be present. After looking further into the State Charter School Facilities Incentive Grant, we have discovered that we are not eligible. Report cards went out today. Chris Celentino asked about the available spots in the grades outside of kindergarten, how many of those would be filled by applicants residing in the 92103 or 92110 zip codes, who would get priority? Nathalie confirmed that residents in those zip codes do dominate those available spots. These are all managed electronically by SchoolMint, and weighted appropriately.
- g. **Student Representative Report:** Will Tobias spoke about Principal's Advisory Committee meeting where they discussed student ambassadors for Grandparents' Day, the upcoming Talent Show, and how the last day of school will be a free dress day. There was a lock down drill on Monday.
- h. **Policies & Procedures, Parent-Student Handbook, Bylaws.** Ken Morris mentioned that he has spent the last week and a half working on some changes. He would like to appoint a small advisory panel to work on these, and propose to the board next month. For example, there were some recommendations from the former election subcommittee which should be memorialized in our procedures. Also, Chris Celentino has been working with our attorney on some proposed changes to the suspension, expulsion, and disenrollment language. These changes should be in the hands of the board members long before the board meeting, so everyone can be prepared to vote. The advisory panel will consist of Ken, Jon, Cathie, Michael and Chris Celentino for a period of one month.
- i. **High School Advisory Panel Update:** No new update this month.
- j. **Real Estate Advisory Panel Update:** No new update this month.
- k. **Safety Advisory Panel Update –** No new update this month.
- l. **OTA Parent Foundation Update –** Monika Hanft updated the board on behalf of the Parent Foundation. The last month has been focused on beautification of the campus, the new turf went in, the mural in the courtyard, the monarch waystation (which is in the process of being certified), etc. May 9th is our OTA teacher appreciation day. The Parent Foundation has their elections coming up. The OTA botball team is competing at USD on the same day as the Gala. Matt Johnson gave a Gala update. The big event is coming up this Saturday. The venue is great, and we will have a DJ this year. We have a great lineup of live auction items, we have a new twist to the raffle, the "Golden Osprey Ticket". April 26th will begin the online auction, the teachers have generously donated their time. We are thankful to all of our donors. If you haven't bought your Gala tickets, it's not too late. Ken Morris encouraged all OTA families to support the Gala in one way or another.

6. New Business Action Items & Advisory Panel Reports Requiring Action

a. Action Item: Approve 3/17/18 to 4/13/18 Check Register listing.

Motion: Chris Cole moved to approve the check register (distributed in advance of the meeting).

Second: Gabriel Solis seconded the motion.

Board Member	Yes	No	Abstain	Absent
Kenneth Morris, President	X			
James Gartland, Vice President				X
Ryan Callan, Treasurer				X
Cathie Berlin, Secretary	X			
Jon Centofranchi, Principal	X			
Gabriel Solis, Teacher Seat	X			
Sarah Ozeroff, Member	X			
Christopher Cole, Member	X			
Karen Pasieczny	X			
Kym Tobias	X			
Michael Taulbee	X			

7. Public Comments on Closed Session Items

No comments.

8. Closed Session – With Possible Action to be Taken

The board entered closed session at 6:57 p.m. regarding the following:

- Conference with Principal on student IEP issue. The possible Action Item regarding ratification of the settlement agreement of FAPE was tabled.
- Conference with Principal on personnel issues, evaluations, salaries and related matters

9. Report on Closed Session

The board came out of closed session at 8:25 p.m., with nothing to report.

10. Adjournment

The meeting was adjourned at 8:25 p.m.