



*Equity and Excellence for All Students*

# **Old Town Academy K-8 Charter School Board**

## **Regular Meeting Agenda**

**MEETING LOCATION  
2120 San Diego Avenue, San Diego, CA 92110**

**NOTE: Meeting will be broadcast on Facebook: OTA Parents Helping Parents Group. Live and via replay**

**Wednesday, August 15, 2018**

**6:00 p.m. PDT**

"In compliance with the American with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Old Town Academy at (619) 574-6225. Notification must be given forty-eight (48) hours prior meeting to make reasonable arrangements for accessibility (28 CFR 35.102.104 ADA Title 2)."

## 2018/2019 OTA Board of Directors & Officers

James Gartland	President	elected term through 6/30/19
Matt Johnson	Vice President	elected term through 6/30/21
Sarah Ozeroff	Treasurer	elected term through 6/30/20
Cathie Berlin	Secretary	elected term through 6/30/19
Jon Centofranchi	Principal	appointed term-indefinite
Sarah Cook	Teacher	elected term through 6/30/20
Sarah Pasieczny	Member	elected term through 6/30/20
Christopher Cole	Member	appointed term through 6/30/19
Michael Taulbee	Member	appointed term through 6/30/20
Shyla Ciampa	Student Member	appointed through 6/30/19*
George Stullich	Student Member	appointed through 6/30/19*

\*Eighth grade student, which is a non-voting position

### Instructions for Presentations to the Board by Members of the Community

Old Town Academy K-8 Charter School (“School”) welcomes your participation at the School’s Board meetings. The purpose of a public meeting of the Board of Directors (“Board”) is to conduct the affairs of the School in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided.

“Request to Speak” forms are available to all audience members who wish to speak on any agenda items or under the general category of “Oral Communications.”

“Oral communications” is set aside for members of the community to raise issues that are not specifically on the agenda. However, due to public meeting laws (Brown Act), the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen requested agenda item.

With regard to items that are on the agenda, you may specify that agenda item on your request form and you will be given an opportunity to speak for up to (3) minutes when the Board discusses that item.

Community members may request (“Community Member Agenda Request Form”) that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publicly noticed, the Board can respond, interact, and act upon the item.

## **Agenda – 8/15/18**

- 1. Call to Order - Pledge of Allegiance**
- 2. Public Comment: Public Comments/Correspondence**

**Under this item, the public is invited to address the Old Town Academy Board regarding items that are not on this agenda. Speakers are limited to three minutes each. The Board is not allowed under the law to take action on matters that are not on the agenda. Should comments from the public pertain to a charge or complaint against an employee of Old Town Academy, the Board encourages the speaker to utilize the organizations' written complaint procedures to pursue the matter. The public will have an opportunity to comment on all agenda items as those items are heard this evening.**

### **Speaker Slips Required**

- 3. Board Member Comments / Correspondence**
- 4. Consent Agenda**
  - a. Approval of Minutes – Regular Meeting, June 13, 2018 (distributed in advance of Wednesday, August 15, 2018)**
- 5. Reports/Presentations - Discussion Items with Possible Action to be Taken**
  - a. Treasurer/Fiscal Report: Delano Jones/Sarah Ozeroff**
  - b. Principal's Report: Jon Centofranchi**
  - c. Teacher Liaison Report: Sarah Cook**
  - d. Office Manager's Report: Nathalie Hirsch**
  - e. Student Representative Report: Shyla Ciampa/George Stullich**
  - f. Real Estate Advisory Panel Update: -- James Gartland**
  - g. Safety Advisory Panel Update – Jon Centofranchi**
  - h. OTA Parent Foundation Update – Cindy Stullich**
  - i. Unused Sick Leave Transfer – Jon Centofranchi**
  - j. OTA Employee Handbook revision – Jon Centofranchi**
- 6. New Business Action Items & Advisory Panel Reports Requiring Action**
  - a. Action Item: Approval of the OTA policy regarding transfer of unused sick time**
  - b. Action Item: Ratification of Appointed Students (non-voting) to the Board of Directors (Shyla Ciampa/George Stullich)**
  - c. Action Item: Approval of Chair Appointment of a Fiscal Subcommittee to whom the Board delegates the authority to review, revise and submit the Unaudited Actuals for 2017-2018 by deadline of September 15, 2018, such deliberation to be in consultation with the Principal, Accountant and CSMC (back office provider) and Financial Consultant, as may be appropriate, and**

**subject to ratification at the regularly scheduled September 15, 2018 board meeting.**

- d. Action Item: Approve classified employee salary increases and retirement matches.**
- e. Action Item: Approve 6/09/18 to 8/8/18 Check Register listing (distributed in advance of Wednesday, September 15, 2018)**

**7. Public Comment on Closed Session Items**

**8. Closed Session – With Possible Action to be Taken**

- a. Conference with Principal on any personnel and staffing issues, and related matters**

**9. Report on Closed Session Item**

**10. Adjournment**